

**CONNECTICUT COMMISSION ON COMMUNITY SERVICE**  
**Record of Meeting – February 10, 2015**  
**Teleconference**

**Members Present:** E. Adams, S. Becker, I. Black, D. Briggs, W. Dyson, L. Egan, M. Farley, T. Higgins, C. Poindexter, A. Ruwet, L. Sandiaes, K. Singh, N. Snow (13)

**Members Absent:** J. Ciarleglio, M. Gagnon, K. Halkyard, A. Ostberg, S. Santy, G. Wintjen

**Others:** J. Johnson

**Call to Order and Roll Call**

The meeting was called to order at 10:02 a.m. J. Johnson read the roll call and a quorum was confirmed.

**Welcome, Announcements, Agenda Adjustments**

J. Johnson introduced Commission Staff newcomer, Kate Scheuritzel to the group. She began with the Commission on Friday, October 31, 2014. Kate comes to us from Access Community Action Agency in Willimantic where she served as the Director of Volunteer Engagement & Windham Area Hour Exchange. She is a graduate of Eastern Connecticut State University with a Bachelor of Arts degree in English Literature.

**Business Reports**

Approval of the October 28, 2014 minutes: A. Ruwet moved to accept the minutes; I. Black seconded the motion and the minutes were approved unanimously.

Currently there are 19 (18 voting) Commissioners appointed. The Commission may have up to 25 voting members. Members were asked to consider any additional recommendations for appointment. Recommendations should be forwarded to J. Johnson for processing.

The Commission By-Laws call for three (3) standing Committees: Communications, Leadership Development, and Resource Development. Commission members are asked to notify J. Johnson of which committee they would like to serve on.

N. Snow moved to hold the Annual Meeting on June 23, 2015, in-person at the Hartford offices. Teleconference option will be made available to those who cannot attend in-person. The meeting will begin at 10:00 a.m. A. Ruwet seconded the motion and it passed unanimously.

CNCS field staff: No report available.

Connecticut's AmeriCorps Formula RFP process is well underway. To date, two (2) general information sessions were held and the technical assistance workshop was being conducted at

the time of the commission meeting. All applications are due on March 13, 2015. T. Higgins and L. Egan provided feedback on the visit with LEAP in New Haven. Both reflected that it was a positive experience. LEAP will be an AmeriCorps Formula applicant this spring.

J. Johnson introduced the discussion of conducting a State Service Planning process as required by the Corporation for National and Community Service. M. Farley recommended that we try to align our process with the timing of the Civic Health Report (conducted by the Connecticut Civic Health Advisory Group, led by the Secretary of State Denise Merrill). S. Becker also recommended that we connect with Infoline to share data and resources about volunteers in Connecticut.

### **Planning and Future Initiatives**

Dates for upcoming Commission involved events were reviewed.

C. Poindexter moved to hold the April 14, 2015 Commission meeting at 2:00 p.m. (rather than 4:00 p.m.) to accommodate the 2015 Community Service Awards event; T. Higgins seconded the motion and it was approved unanimously.

The meeting was adjourned at 10:47 a.m.

Respectfully submitted,

Jacqueline Johnson, Executive Director