V. Subject Area Course Requirements for Admission

ARC applicants must meet, in addition to other admission criteria, specific subject area course requirements from ARC and CSDE to be eligible for admission. Applicants for all certification areas, with the exception of World Languages, can meet subject course requirements for admission in **one of the following four ways** as documented on official transcripts from regionally accredited institutions:

1. Possess an academic major awarded in the subject area for which a teaching certificate will be sought.
2. Possess 30 credits in the subject area for which a teaching certificate will be sought.
3. Possess a closely-related major approved by CSDE and a minimum of 18 credits awarded from a regionally accredited institution in the specific subject area for which a teaching certificate will be sought.
4. Satisfactory score on Praxis II subject area assessment test for which a teaching certificate will be sought.

**ARC requires that all coursework in the applicant’s subject area for which a teaching certificate will be sought must have a minimum grade of C.** ARC will make the final determination regarding coursework that can be applied towards entrance and CSDE certification requirements through an official transcript assessment as part of the applicant’s application review.

**Prerequisite Coursework**

**Secondary School Subjects, Grades 7-12:** All prerequisite credits to meet ARC’s eligibility requirements must be awarded by a regionally accredited institution of higher education. Regionally accredited colleges and universities must have their accreditation noted on an official transcript from one of the accrediting agencies listed [here](#).

To validate the regional accreditation status of a college or university, follow the instructions [here](#). ARC does not accept credits from institutions that hold national accreditation.

Several options exist in Connecticut including taking courses at any two- or four-year college or taking online courses. In addition, applicants may take standardized exam(s) at some colleges and have the exam results applied towards credit in lieu of taking required courses. More information from Charter Oak State College is available [here](#).

**Applicants for K-12 World Languages:** Applicants must provide evidence of one of the following as documented on official transcripts:

1. Possess a major in the language for which the teaching certificate will be sought.
2. Applicants in World Language without a major in the language for which a teaching certificate will be sought must have a minimum of 24 credits in the foreign language in which the teaching certificate will be sought.
3. Applicants who do not meet the required amount of credit in the language in which certification will be sought may be eligible for admission if they obtain a score of Excellence on the ACTFL exams. Required score information can be found here.

Registration for the ACTFL exams is done through https://www.languagetesting.com/. ARC applicants in World Languages must submit a copy of their OPI and WPT test results directly to ARC by the application deadline. There are no examinations required for Latin.

The OPI and WPT exams require a proctor. Candidates who are teaching may request proctoring services from a school district building administrator or supervisor. Sylvan Learning Centers also provide proctoring services. More information can be found here.

**Business Education (BE), Family and Consumer Science (FCS) and Technology Education (TE):** Applicants must provide documentation of successfully completing 30 credits of related BE, FCS or TE coursework including one course from an accredited college or university in each of the content areas listed here OR achieve a satisfactory score on Praxis II in the subject area for which a teaching certificate will be sought.

**Course Documentation**

Course descriptions and course syllabi may be requested of applicants if additional information is needed to approve any courses to meet admission requirements. Course descriptions must come from catalogs that were in place at the time of the candidate’s studies and can be sent to ARC via email.

ARC will make the final determination regarding coursework that can be applied towards entrance and CSDE certification requirements upon review of the submitted course descriptions and syllabi. Inquiries may take up to two weeks or longer to process, and decisions concerning eligibility for meeting ARC’s course requirements will be sent to applicants in writing.